

Security Action List

Existing Control	Effectiveness of control	Consequence Rating	Likelihood of Occurrence	Level of Risk	Risk Management Action	Recommendations
Boundary	Substantially Effective	Minor	Unlikely	Low	No Risk treatment required	<ul style="list-style-type: none"> None
Signage	Partially Effective	Minor	Likely	Medium	Risk treatment may be considered	<ul style="list-style-type: none"> Recommendation 1- Install a Trespass sign at the rear door of the building and rear door to the utility area. Recommendation 2- Install a series of CCTV Operating signs at reception.
Site Vehicle Access	Substantially Effective	Minor	Unlikely	Low	No Risk treatment required	<ul style="list-style-type: none"> None.
Vegetation	Substantially Effective	Minor	Unlikely	Low	No Risk treatment required	<ul style="list-style-type: none"> None.
CCTV	Largely Ineffective	Major	Possible	High	Risk treatment must be considered	<ul style="list-style-type: none"> Recommendation 3- Install 5 x Digital cameras at site in consultation with integrator. Recommendation 4- Centralise all CCTV systems, to include management and administration thereof – with long term maintenance contract. Recommendation 5- Integrate CCTV Systems with Cardax

						System. <ul style="list-style-type: none"> ▪ Recommendation 6- Ensure retention on hard drive to hold a minimum of 30 days.
Exterior Lighting	Partially Effective	Moderate	Possible	Significant	Risk treatment should be considered	<ul style="list-style-type: none"> ▪ Recommendation 7 -A lighting survey should be conducted by CCTV integrator around cameras to ensure adequate levels.
Access Control System (ACS)	Largely Ineffective	Major	Possible	High	Risk treatment must be considered	<ul style="list-style-type: none"> ▪ Recommendation 8 - Integrate SR site to Centralised ACS (where possible) and manage internally. ▪ Recommendation 9 - Ensure that software maintenance agreements are in place and maintained. ▪ Recommendation 10 - Incorporate visitor access into ACS ▪ Recommendation 11 – Create ACS policy and ensure use as per policy.
Intruder Detection System (IDS)	None	Major	Possible	High	Risk treatment must be considered	<ul style="list-style-type: none"> ▪ Recommendation 12 - Integrate all IDS with centrally monitored/managed ACS. ▪ Recommendation 13 – Create IDS policy and ensure IDS is used and operated as per policy.
Electronic Information Security	Substantially Effective	Major	Possible	High	Risk treatment must be	<ul style="list-style-type: none"> ▪ Recommendation 14 - Review IT by undertaking external Integrity Test ▪ Recommendation 15 – Create

					considered	policy around information security ensure staff adopt.
Security Guard Service Monitoring & Response	None	Moderate	Possible	Significant	Risk treatment should be considered	<ul style="list-style-type: none"> None.
Staff Identification badges/Access cards	Partially Effective	Major	Possible	High	Risk treatment must be considered	<ul style="list-style-type: none"> Recommendation 16 - Introduce SR ID/Access Card policy and system and manage centrally.
Security Policy & Procedure	None	Major	Likely	High	Risk treatment must be considered	<ul style="list-style-type: none"> Recommendation 17 - Create an SR security policy, procedure and practice documents & implement.
Security Culture	None	Major	Likely	High	Risk treatment must be considered	<ul style="list-style-type: none"> Recommendation 18 – Create security awareness and responsibility amongst all SR staff.
Community Issues	Effective	Minor	Possible	Medium	Risk treatment may be considered	<ul style="list-style-type: none"> Recommendation 19 -All sites to establish good relationships with Police, Ambulance and Fire services in the area.
Health and Safety (HSE)	Substantially Effective	Minor	Unlikely	Low	No Risk treatment required	<ul style="list-style-type: none"> None
Reception Issues	Partially Effective	Moderate	Possible	Significant	Risk treatment should be considered	<ul style="list-style-type: none"> Recommendation 20 – Relocate reception to main entry to monitor access Recommendation 21 – Integrate panic alarms into ACS and centrally monitor Recommendation 22 – Develop a policy and procedure including

						<p>escalation plan for reception security.</p> <ul style="list-style-type: none"> ▪ Recommendation 23 – Conduct conflict resolution training for reception staff and management.
Cleaners	Substantially Effective	Minor	Highly Unlikely	Low	No Risk treatment required	<ul style="list-style-type: none"> ▪ None
Document Destruction	Effective	Moderate	Possible	Significant	Risk treatment should be considered	<ul style="list-style-type: none"> ▪ Recommendation 24 – Construct policies around document disposal.

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