

Action : Threat to SRES staff member [REDACTED] by claimant [REDACTED]					
Task	Assigned	Completed	Assigned To	Action Hours	
Receive instructions from Victor, contact police and send email to police	30.06.16	29.06.16	Clark, Gavin	1.00	
Send template, examples and instructions to [REDACTED]	01.07.16	01.07.16	Clark, Gavin	0.50	
Phone call to Victor and [REDACTED]	01.07.16	01.07.16	Clark, Gavin	0.50	
SRES - due diligence [REDACTED]	02.07.16	02.07.16	[REDACTED]	3.00	
Complete due diligence checks	04.07.16	04.07.16	[REDACTED]	1.50	
Review due diligence, compile report and format	05.07.16	05.07.16	Clark, Gavin	2.50	
Draft and send email to police re process for implementing police response	08.07.16	08.07.16	Clark, Gavin	0.50	
Catch up Vctor cover off issues	15.07.16	15.07.16	Clark, Gavin	0.50	
Task Total				10.00	

PROACTIVELY RELEASED BY SOUTHERN RESPONSE EARTHQUAKE SERVICES LTD